



## **Political Action Committee (PAC) Board of Trustees**

### **Service Description**

#### **Committee Purpose**

The Committee is not affiliated with any political party. Contributions to the AIA Virginia PAC are voluntary and shall in no way be a condition of membership in AIA Virginia.

The purposes of the AIA Virginia PAC are as follows:

- To encourage persons engaged in the practice of architecture in Virginia to know and understand the nature and actions of their government, the important political issues, and the records of incumbents and candidates for public office, especially those who support positions favorable to the profession of architecture.
- To stimulate persons engaged in the practice of architecture, their employees, and others with similar interests to take a more active and effective role in governmental affairs.
- To assist such persons engaged in the practice of architecture, their employees, and others with similar interests to organize themselves for responsible and effective political action in support of the profession of architecture.
- To evaluate candidates for state office based upon their stated positions on issues of interest to architects based on past legislative performance and experience.
- To solicit and receive from persons engaged in the practice of architecture, their employees, and others with similar interests contributions into a fund to be used to assist candidates for public office who support the profession of architecture.
- To make direct financial contributions and provide other support to candidates for public office who through political, civic, and other service, have exhibited courage, strength of character, high moral purpose and dedication to the principles of sound government and who are believed by the Board of Trustees to be in general agreement with the objectives of AIA Virginia PAC and those engaged in the practice of architecture in Virginia.

#### **The Role of a Trustee**

The Board of Trustees has general supervision and control over all the affairs and funds of AIA Virginia PAC and establishes and carries out all policies and activities of the PAC. A Trustee serves without remuneration and is appointed for staggered terms of two years. A Trustee may serve one or more successive terms.

#### **Ideal Qualities of a Trustee**

One can be a successful and effective Trustee without significant advocacy experience.

The ideal Trustee does the following:

- Leads by example with regards to investing in the PAC
- Follows through on their Committee commitments by designated deadlines
- Meets (virtually or in-person) with identified PAC investors to share the beneficial legislative activity of the organization and make an “ask” for an investment (*talking points are provided by staff*)

- Protects our meeting times on their calendars (*understanding that conflicts arise that may require your absence*)
- Willing to share with others why advocacy is important to them
- Committed to staying abreast of AIA Virginia's Public Policy and Position Statements, legislative priorities, and General Assembly accomplishments annually

### **Anticipated Time Commitment**

The Board of Trustees typically meets approximately 5-6 times per year. These meetings typically do not exceed one hour in length. In addition, a Trustee can expect to spend 6-8 hours per year in fundraising activity.

### **Investing in the PAC**

As a Trustee, it is expected that you lead by example and invest in the PAC. There is no minimum amount, but the vision is that each Trustee will invest a meaningful amount within his/her financial capacity. "Meaningful" in this context can be described as the impression it makes on your peers when they see your personal commitment to the cause through your investment.